Certificate entitlement

This application form can only be used if the marriage occurred in NSW. If you are either partner in the marriage, the certificate can be issued to you. If you are a child of the marriage, the certificate can be issued to you if both partners are deceased. If you are not a child of the marriage, but need to establish your legal right or entitlement, e.g. under a Will, your application will be considered.

If you DO meet the above criteria, you must provide:

- Three forms of your own ID (see below).

If you DO NOT meet the above criteria, you must provide:

- A Letter of Authority (available at: **www.nsw.gov.au/bdm**) giving permission from either partner in the marriage, or if deceased, their next-of-kin. Include their address, phone number and signature.
- Three forms of ID from the person giving permission (see below).
- Three forms of your own ID (see below).

Identification (ID)

Please provide at least three forms of ID, one of each from categories 1, 2 and 3. If you are unable to provide ID from categories 1 and 2, you must still provide at least three forms of ID. At least two of these must be from category 3.

All documents except foreign passports must be current.

Category 1

If born in Australia:

- An Australian birth certificate

Record of immigration status:

- Citizenship certificate
- New Zealand citizenship certificate
- New Zealand birth certificate

Category 2

- Australian driver's licence
- Australian passport
- Firearms licence
- Foreign passport
- Proof of age card

Category 3

- Medicare card
- Credit or debit card
- Centrelink or Department of Veterans Affairs card
- Security guard/Crowd control licence
- Tertiary education institution ID card

Category 4

- Recent utility account with current residential address (issued within last three months)

Disclosure of information

When you complete this application form, understand that you have consented to the release of information provided, to those agencies who may be able to validate the information in support of your application. More information: **www.nsw.gov.au/bdm**

Your right to privacy

To protect your privacy, the Registry requires proof of your identity. In line with the *NSW Births, Deaths and Marriages Registration Act 1995* and the *Privacy and Personal Information Protection Act 1998*, the Registry collects information to determine your eligibility to obtain a certificate and to prevent fraud. Information may be used for statistical purposes and by law enforcement agencies, and other uses by law. Please read the policy on our website: **Your Right to Privacy**.

Certificate types

A Standard Marriage Certificate can be used as evidence for changing your name after marriage. You can also choose a commemorative marriage certificate to celebrate your special occasion. Check our website for the latest designs and fees.

Commemorative marriage certificates do not contain security features and organisations may not accept them as a proof of identity document.

Online
You can complete this online at **www.nsw.gov.au/bdm**

Lodging by post
GPO Box 30
SYDNEY NSW 2001

Lodging in person
Service NSW service centres
service.nsw.gov.au

Phone: 13 77 88

- Monday to Friday (7am-7pm)

Hearing/Speech impaired, phone:

- TTY 133 677
- NRS 1300 555 727

Translating and Interpreting, phone:

- TIS National 131 450

Form 12 08/2022

Marriage Certificate Application

YOU CAN COMPLETE THIS APPLICATION ONLINE AT: **nsw.gov.au/bdm**

NSW GOVERNMENT

Registry of Births Deaths & Marriages

Marriage Certificate Application

ABN 81 913 830 179
GPO Box 30 Sydney NSW 2001 Tel: 13 77 88

NSW GOVERNMENT

Registry of Births Deaths & Marriages

YOU CAN COMPLETE THIS APPLICATION ONLINE AT: **www.nsw.gov.au/bdm**

PRINT clearly in BLACK pen and complete all details.

Do you require Priority processing of standard certificate? Yes ☐ Fee applies, see website for details.

What quantity of certificate/s do you require?

Standard marriage certificate/s ☐ *(enter number)*

Commemorative certificate/s ☐ *(enter number)* Enter description e.g. 1 Gold Rings and 1 Opera House Commemorative

Reason certificate is required *(e.g. passport)* ____ Your relationship to the registered person *(e.g. self)* ____

APPLICANT'S DETAILS (person completing this form). **Please provide copies of three forms of current identification with your application.**

Family name ____

First given name ____ Other given name/s ____

Company name *(If applicable)* ____ Company reference number *(If applicable)* ____

Address ____ Suburb/Town/City ____

State/Territory ____ Postcode ____ Country ____

Phone number ____ Email ____ ☐ International Registered Post

Signature of applicant ✗ ____ ☐ I certify that I understand the provisions overpage on *Identification, Privacy & Disclosure* and that the information I have provided is true and correct.

DELIVERY DETAILS (details of person receiving the certificate, if different from above).

Family name ____

First given name ____ Other given name/s ____

Company name *(If applicable)* ____ Company reference number *(If applicable)* ____

Address ____ Suburb/Town/City ____

State/Territory ____ Postcode ____ Country ____

DETAILS OF MARRIAGE CERTIFICATE REQUIRED

Date of marriage* dd / mm / yyyy Registration number *(If known)* ____ /

* If date unknown, period to be searched: From dd / mm / yyyy To dd / mm / yyyy
(Note: each extra 10 year search or part thereof incurs a cost)

Partner One

Family name *(before marriage)* ____ Other given name/s ____

First given name ____ Date of birth *(dd/mm/yyyy)* dd / mm / yyyy

Partner Two

Family name *(before marriage)* ____ Other given name/s ____

First given name ____ Date of birth *(dd/mm/yyyy)* dd / mm / yyyy

Place of marriage

Suburb/Town/City ____ State/Territory ____

PAYMENT DETAILS (complete this section for mail applications only). Please refer to **www.nsw.gov.au/bdm** for fees.

Total Amount $ ____ . Please debit my: AMEX ☐ Mastercard ☐ Visa ☐ *OR* Enclosed is a cheque*/money order ☐

Card number ☐☐☐☐ ☐☐☐☐ ☐☐☐☐ ☐☐☐☐

Name of cardholder ____ Expiry date mm / yy

Signature of cardholder ✗ ____ A surcharge applies to credit card payments at the rate of 1.4% for AMEX and 0.4% for Mastercard or Visa.